



NEZUL BE HUNUYEH CHILD & FAMILY SERVICES SOCIETY

Nedusneke-ne Buk'oh Nuts'oodilh "Following the Path of our Ancestors"

Nezul Be Hunuyeh Child and Family Services

Manager of Youth Transitions and Post Majority Services

The Nezul Be Hunuyeh Child and Family Services (NBHCFSS) Manager of Youth Transitions and Post Majority Services collaborates with the team and the communities of Tl'azt'en Nation, Binche Whut'en, and Nak'azdli Whut'en to provide child and family services consistent with community goals and proposed outcomes. The Manager of Youth Transitions and Post Majority Services' primary responsibilities are to supervise and lead the delivery of guardianship services to youth aged 16 through 19 and post majority services to eligible young adults aged 19 through 26. This position is required to supervise both delegated and non-delegated caseloads and employees. This position will serve both NBHCFSS office locations (Fort St James and Prince George).

Job Qualifications:

- Culturally competent in the knowledge of Dakelh territory, people, and cultural traditions
- Bachelor of Social Work or comparable Human Services Degree is preferred.
- Possess valid BC Class 5 Driver's License and willing to travel.
- Provide a clear Criminal Record Check and Vulnerable Sector Clearance.
- C4 Delegated or eligible to be delegated under the *Child, Family and Community Service Act* (CFCSA).
- Knowledge of child/adolescent development, and/or child psychology to identify and encourage age-appropriate behavior, as well as understand the clients' behaviors and reactions.
- The ability to work successfully both as a member of the Nezul Be Hunuyeh team as well as independently.
- The ability to work under pressure, to anticipate potential problems and to reduce potential risk.
- The ability to successfully plan, organize and manage time.
- The ability to undertake program development through strategic and collaborative planning and execution of tasks.
- Demonstrates excellent leadership skills and the ability to work independently.
- Demonstrates good oral and written communication skills, planning, time-management, problem-solving, decision-making, and interpersonal skills.
- Good computer use working knowledge and proficiency using MS Word and Excel.
- Ability to establish and maintain professional relations with clients, community members, community partners and stakeholders, and to build relationships with the communities served by NBHCFSS.



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Duties & Responsibilities:

- Provides active supervision and delivery of guardianship and post majority duties, responsibilities, and tasks in accordance with AOPSI, CFCSA, MCFD and NBHCFSS policies and standards.
- Oversee the development of the team and development of the youth transitions and post majority program on behalf of NBHCFS.
- Directly supervises a team including social workers, youth transition workers, social work assistants, and employees in support roles within the organization.
- Participates in and oversees recruitment, hiring, human resources and retention of employee activities within the Youth Transitions and Post Majority Services Team.
- Collaborates with other NBHCFS Delegated Managers to ensure coverage for one another's teams.
- Maintain and take a leadership role in regular and ongoing contact with the Band Designate for consultation, to provide updates, and to secure information and recommendations from the family's Nation for youth and young adults.
- Maintain and ensure that the Youth Transitions and Post Majority Services Team keeps up to date file information in agency and government systems such as Best Practice, ICM and MIS.
- Completes employee evaluations and makes recommendations to the Director of Child and Family Services
- Actively listening and gathering community input regarding youth and young adult support needs and culturally relevant services and supports.
- Collaborates and builds relationships with service providers, community partners, Indigenous agencies and partners, contracted agencies, and foster parents.
- Takes a leadership role in the involvement of the Indigenous community and ensures the youth's cultural identity is maintained.
- Supervises the provision of integrated services by representing each youth and young adult in an interdisciplinary team and provides information for the development of a youth transition plan and/or young adult's plan for independence.
- Ensures that youth are referred to youth transition conferences starting at 16 years old and every 6 months thereafter.
- Knowledge of/and experience working under federal and provincial child welfare legislation.
- Maintain a C4 level of delegation to perform tasks and responsibilities related to the mandated delegated services provided by the Agency as per the AOPSI & CFCSA.
- Other duties as assigned by the Director of Child and Family Services.
- Participates in the weekend on-call rotation

Skills & Abilities:

- Excellent leadership skills including strong verbal and interpersonal communication skills including the ability to communicate effectively with a variety of people.



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- Well-developed writing skills including report writing.
- Well developed computer skills including Microsoft Office.
- Ability to demonstrate a high degree of ethical practice in their relationships with children, youth, young adults and their families, service providers and other professionals.
- Ability to work as a team player in a variety of settings.
- Cognizant of First Nations history and its impact on family and community customs and traditions.
- Good oral and written communication skills, planning and time management, problem-solving, and decision-making.
- Ability to be flexible in daily work hours as determined by program needs and as directed by the Director of Child and Family Services.

Applicant must agree to a Criminal Record Check and have a valid Class 5 Driver's License.

Indigenous Ancestry is an asset.

Please submit resume and cover letter to:

NEZUL BE HUNUYEH CHILD & FAMILY SERVICES
PO BOX 1180

700 STUART DRIVE WEST
FORT ST. JAMES, BC V0J 1P0

TEL: 250.996.6806

FAX: 250.996.6977

EMAIL: HIRING@NBH.CA

CLOSING DATE: JULY 5, 2023, AT 4:00PM